



# Women In Safe Homes

Board of Directors Meeting Agenda  
 Tuesday, February 20, 2018 at 5:30 pm

Dial-In Conference: 866-590-5055 Access Code: 7165163

*Mission: Our primary mission is to provide a safe place, advocacy and education for people impacted by domestic violence, stalking, sexual assault and abuse, and to assist and empower them as they explore their options in Southern Southeast Alaska. We also promote the elimination of violence through primary prevention and education programs, and engaging community members throughout Southern Southeast Alaska.*

1. CALL TO ORDER 5:32 pm

2. ROLL CALL

Merle Hawkins, Ketchikan	<b>P</b>	Treasurer/Vacant	
Diane Gubatayao, Ketchikan	<b>P</b>	Dennis McCarty, Ketchikan/Vice Chair	<b>P</b>
Sharyl Yeisley, Ketchikan/Secretary	<b>A</b>	Vacant/Chair	
Vacant/Metlakatla		Jaimie Palmer, Ketchikan	<b>P</b>
Romaine Thomas, Ketchikan	<b>P</b>	Evelyn Willburn, Prince of Wales	<b>A</b>
Gerry Balluta, Ketchikan	<b>P</b>	Kay Larson, Wrangell	<b>A</b>
Alison Ziegler, Ketchikan	<b>P</b>	Vacant	

Staff/Guest(s) Present: *Nora DeWitt – Finance Manager, Kirstie Hodel – Administrative Assistant, Agnes Moran – Executive Director*

3. APPROVAL OF AGENDA

*M/2: D. Gubatayao/J. Palmer move to approve agenda as presented. All in favor, motion carried.*

4. READING OF WISH MISSION STATEMENT

*Read by D. Gubatayao, Member*

5. PUBLIC COMMENT

*None.*

6. APPROVAL OF MINUTES - a. January 23, 2018

*M/2: D. Gubatayao/M. Hawkins move to approve January minutes as presented. All in favor, motion carried.*

7. APPROVAL OF FINANCIAL REPORTS – a. January 2018

*Agnes Moran reviewed Financial Reports. M/2: M. Hawkins/D. Gubatayao move to approve Financial Reports as presented. All in favor, motion carried.*

8. EXECUTIVE DIRECTOR'S REPORT

*Agnes Moran reviewed Executive Director's report. G. Balluta made correction to the name of Diamond Girls MC. Will be corrected. M/2: M. Hawkins/D. Gubatayao move to approve the Executive Director's report. All in favor, motion carried.*

9. COMMITTEE REPORTS

- a. EXECUTIVE *None.*
- b. FUNDRAISING *Kirstie Hodel summarized progress on WOD; requested Board Members to speak at the event. G. Balluta and J. Palmer offered to speak at event. WOD meeting will take place next Thursday at the Business Office.*
- c. POLICY *None.*
- d. GRIEVANCE *None.*

10. RURAL BOARD REPORT

- a. EVELYN WILLBURN, PRINCE OF WALES *None.*
- b. KAY LARSON, WRANGELL *None.*

11. BUSINESS ITEMS -

Item	Initiator	Topic	Goal
a	ED	Election of Officers <i>Sharyl Yeisley nominated for Secretary. All in favor. Ali Ziegler volunteered for Board Chair. All in favor. Gerry Balluta volunteered for Vice Chair. All in favor. Diane Gubatayao volunteered for Treasurer. All in favor. Unanimous consent of governing officers.</i>	Action
b	ED	Committee Assignments <i>Subject will be revisited next meeting.</i>	Action
c	ED	Proposed Bylaws Change <i>Discussion on proposed By-Laws changes. M/2: D. Gubatayao/M. Hawkins move to approve changes to the By-Laws. All in favor, motion carried.</i>	Action
d	ED	Ketchikan Community Foundation Grant <i>Agnes Moran explained details of grant. D. Gubatayao elaborated on the grant. M/2: J. Palmer/R. Thomas move to approve item 11.d as presented. All in favor, motion carried.</i>	Action
e	ED	CDVSA Supplemental Grant Budget Revision <i>Agnes Moran explained item 11.e. D. Gubatayao asks if this is a year-long sustainable grant. Discussion on health benefits. M/2: D. Gubatayao/G. Balluta move to approve item 11.e. All in favor, motion carried.</i>	Action
f	ED	Ketchikan Gateway Borough Grant <i>Agnes Moran explained grant. M/2: J. Palmer/R. Thomas move to approve item 11.f. All in favor, motion carried.</i>	Action
g	ED	OVW Transitional Housing Grant	Action

		<i>Agnes Moran explained grant. M/2: J. Palmer/M. Hawkins move to approve item 11.g. All in favor, motion carried.</i>	
h	admin	Board options for packets <i>Discussion on current board packets. Decided to continue the current method that is being used.</i>	Action
i	ED	Check signers and gaming <i>Item will be revisited next meeting.</i>	Action
j	ED	Family Services Grant Revision <i>Agnes Moran explains grant. M/2: D. Gubatayao/G. Balluta move to approve item 11.j. All in favor, motion carried.</i>	
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n			
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12. EXECUTIVE SESSION *None.*

13. BOARD MEMBER COMMENTS *None.*

14. ADJOURNMENT *7:13 pm*